PARTICIPANT INFORMATION FOR INTERNAL USE ONLY

**Name: Project / Campaign name:**

**Course: Date taken:**

**Email: Supplier:**

**Contact No: Project lead: Kelly Knight**

Thanks for agreeing to be photographed/filmed/quoted by the University of Derby (which includes Buxton & Leek College). Our main objective is to promote the University in a positive light.

**Data protection**

The information that you supply on this Release Form will be held and processed in line with the data Protection Act 1998 and GDPR. We use this information by retaining on file to track and log student participation in marketing content. We do not share this data with third parties or anyone outside of the University.

We retain your data and consent for the duration which the content is active and insure by the University of Derby; after that time it is deleted securely (If unsure please refer to the Record Retention Guidelines).

**Use of content**

By signing this Release Form you explicitly grant the University of Derby permission to use and publish the photograph(s) video(s) quote(s), in which you are included and have taken part in, in any medium, throughout the world, without any restriction whatsoever as to the nature of the use or publication, or to the copy of any printed matter accompanying the photograph(s)/video(s)/quote(s).

I understand that photograph(s)/video(s)/quote(s) taken can be distributed internationally, and passed on to a third party including online news sites and press publications in order to promote the University. If this is the case, the content will be subject to the third parties terms and conditions, which may differ from our own.

I understand that images and media will be stored on a restricted access, external server and use of these images will be indefinite, though likely to be limited over time.

I understand that the University of Derby retains all rights in any photograph(s)/video(s), which may be used for marketing and publicity purposes. Photograph(s)/video(s)/quote(s) can be made publically available on social media sites, such as Facebook, Instagram, Twitter, YouTube and may be published on the University Flickr site [www.flickr.com/derbyuni](http://www.flickr.com/derbyuni).

I understand that the images/videos/quotes may be altered and I waive the right to approve of any finished product. I understand that I do not own the copyright of the photograph(s)/video(s).

**I give my explicit consent for my details to be used in this manners: Yes No (please circle)**

**I certify that I am 12 years or over**

**Signed: Date:**

**Print name:**

As a data subject you can withdraw that consent at any time by contacting gdpr@derby.ac.uk

Our Data Protection Officer (DPO) is Helen Rishworth on (01332) 591954. Alternatively you can email gdpr@derby.ac.uk Further information on how we handle your information and details of our DPO can be found here on our website <https://www.derby.ac.uk/its/datagov/privnotice/>